

# Kingborough Gymnastics Committee Inc.

PO Box 204 Kingston TAS 7051, Ph 6229 0900, email – [kingborough@gymnastics.org.au](mailto:kingborough@gymnastics.org.au)

## Vice President - Kingborough Gymnastics Committee

The Vice President acts as the President in his or her absence.

### **Responsible To**

The Vice President is responsible for representing the views of the Kingborough Gymnastics Committee members

### **Responsibilities and Duties**

- Assists the president in duties as required
- Represent the club at local, regional, state and national levels
- Act as a facilitator for club activities when required
- To take on responsibilities of the president in his or her absence

### **Knowledge and Skills Required**

- Can communicate effectively
- Is well informed of all organization activities
- Is aware of the future directions and plans of the Club
- Has a good working knowledge of the constitution, rules and the duties of all office holders and subcommittees
- Is a supportive leader for all organizations members

### **Estimated Time Commitment Required & Period of Appointment**

The estimated time commitment required as the Vice President is two hour per month.  
The Vice President is appointed for a 12 month term from the annual general meeting.

