



Clarence Gymnastics

Operational plan 2013 - 2016

Facility			
Develop a purpose built gymnastics facility in Clarence			
Goals	Date	Responsible	
Establish steering committee	2014	Gymsports/Committee	To Complete
Develop business plan	2014	Gymsports/Committee	Completed
Develop feasibility plan	2014	Gymsports/Committee	Completed
Secure support from Clarence council	2014	Gymsports/Committee	Completed
Secure state government support	2015	Gymsports/Committee	Started
Secure funding	2015	Committee	Started
Design building	2015	Gymsports/Committee	Started
Ensure building meets planning requirements	2015	Gymsports/Committee	
Build new facility	Dec-16	Committee	
Governance			
Maintain a constant bank balance.			
Goals	Date	Responsible	
Establish a bank balance minimum \$500	30/12/2013	Treasurer	Completed
Establish a bank balance minimum \$1000	30/12/2014	Treasurer	
Establish a saving account minimum \$1500	30/12/2015	Treasurer	
Minimum savings account balance minimum \$2000	30/12/2016	Treasurer	
Recruiting new committee members.			
Goals	Date	Responsible	
Establish a policy for identifying new committee members	15/02/2014	Committee	To Complete
Promote committee and activities in yearly newsletter	Feb each year	Secretary	To Complete
Promote committee and activities on committee notice board	Feb each year	Secretary	To Complete
Approach minimum 1 new person each year to join the committee	Feb each year	President	
Develop a committee promotional document	15/02/2014	Committee	
Seek Governance review from outside resources.			
Goals	Date	Responsible	
Approach Sport and recreation Tasmania to undertake a governance review	2014	Gymsports	To Complete
Receive review from Sport and recreation	30/12/2014	Secretary	
Implement applicable recommendation for the governance review.			
Goals	Date	Responsible	
Review recommendation from Governance Review	30/03/2015	Committee	
Implement agreed recommendations from Governance review	30/12/2015	Committee	
Equipment/Fundraising			
Short Term Equipment			
Goals	Date	Responsible	
Adjustable Rings	2014	Committee	To Complete
Beam matting	2014	Committee	Completed
Sprung Floor	2015	Committee	
Uneven bars	2015	Committee	
Long Term – Equipment			
Goals	Date	Responsible	
Establish equipment needs of new Facility	Dec-14	Gymsports	To Complete
Source funding options (Fundraising, Grants, Sponsorship Loan)	Dec-15	Committee	
Purchase equipment for new Facility	Dec-16	Committee	
Investigate volunteering of an optional fundraising levy.			
Goals	Date	Responsible	
Investigate viability of fundraising levy	2014	Committee	To Complete
Investigate community and Gymsports reaction to fundraising levy	2014	Committee	To Complete
Report on Fundraising Levy	Nov-14	Committee	
Develop a Fundraising committee and plan			
Goals	Date	Responsible	
Develop terms of reference	Sep-13	Committee	Completed
Develop a 2014 fundraising calendar	Dec-13	Fundraising committee	To Complete
Fundraise a total of \$6000	Dec-14	Fundraising committee	To Complete
Develop a 2015 fundraising calendar	Dec-14	Fundraising committee	De
Fundraise a total of \$8000	Dec-15	Fundraising committee	
Develop a 2016 fundraising calendar	Dec-15	Fundraising committee	
Fundraise a total of \$10000	Dec-16	Fundraising committee	
Establish grants positions.			
Goals	Date	Responsible	
Develop terms of reference	Sep-13	Committee	Completed
Apply for minimum 5 grants per year	Dec-14	Sponsorship Committee	To Complete
Apply for minimum 5 grants per year	Dec-15	Sponsorship Committee	
Apply for minimum 5 grants per year	Dec-16	Sponsorship Committee	